

Policy Title	Site Assignment Policy during Phase III
Policy Intent	
This policy seeks to address student request for alternative site placement during Phase III while ensuring adequate placement of all students.	
Policy Definitions	
<p><u>"Prior to the course"</u>: Student submits site preferences when requested by the clinical block.</p> <p><u>"Has been assigned to a site"</u>: Student has been assigned to a site, but is not yet at the site.</p> <p><u>"Once the clerkship begins"</u>: Student is at the site.</p>	
Policy	
Clinical blocks utilizing more than one clinical site must provide students with the opportunity to state preferences prior to the course and/or request an alternative site once a student has been assigned to a site. Once the clerkship begins, students have the opportunity to request an alternate site when there are extenuating circumstances. Block and clerkship directors will facilitate an alternate site when possible.	

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Information Related to Policy Implementation
Related Policies
[None listed.]
Implementation Guidelines
[None listed.]

Policy Title	Site Assignment Policy
Policy Summary	This policy describes the role of students in stating preferences and requesting alternative site assignments during clerkships and clinical blocks.
Policy Scope	Phase III students enrolled in the Medical Degree Program, at the University of Colorado School of Medicine.
Effective Date	Continuing policy, see Authorization/Change History for more detail
Target Review Period	Yearly
Primary Governance Cmte	Clinical Block Directors Committee
Unit or People Involved in Implementing the Policy	Clinical block and clerkship directors and coordinators
CUSOM Website Location	

Authorization/Change History of Policy	
4/13/2016	CBD approved policy.